UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

SLBR000025—Communications Specialist


Informations générales

Pays d’Affectation
Solomon Islands

Agence/Institution hôte
United Nations Development Programme

Catégorie de volontaire
International Specialist

Nombre de Volontaires
1

Durée
12 mois

Date présumée du début
Immédiat

Lieu d’Affectation
Honiara [SLB]

Lieu d’Affectation avec Famille

Solomon Islands is a nation of 992 islands, situated in the South Pacific, stretching over 1,300 square kilometers of ocean. The nearest neighbors are PNG to the West, the Fiji islands to the East, Australia to the South West and New Zealand due South. It is one of the four Least Developed Countries or LDCs in the Pacific. Its capital is Honiara, which is situated within the main province of Guadalcanal. The nation of the Solomon Islands is a member of the Commonwealth of Nations. The Solomon Islanders comprise rich diverse cultures, languages, and customs. Of its 552,438 persons, 94.5% are Melanesian, 3% Polynesian, and 1.2% Micronesian. In addition, small numbers of Europeans and Chinese are registered. The rural/urban population breakdown was 14% in cities, about 2% in dense urban peripheries and the...
remainder, 84% rural. Its untouched nature is pristine and beautiful, presenting potential for future tourism development. Clinics and main National Referral Hospital are located in Honiara City Council, also in other provinces, but as is the case in LDCs, the quality of specialized medical services is limited. There is a list of UN appointed physicians who are made available to provide first aid assistance and guidance. Malaria and Dengue fever are endemic in the Solomon Islands. Educational opportunities for older children of expatriate families are limited, and connectivity is expensive and slow. However, the ongoing undersea cable project is expected to address this challenge in the near future. The UN offices are fully equipped with fast internet. The most common language spoken among the locals is Pidgin which is mixture of Melanesian and English. English is taught in schools and is the official language.

Détails sur l'Affectation

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The Inclusive Governance of Natural Resources Project (IGNR) aims to support greater inclusiveness in natural resource governance especially for women and youth to reduce conflict in the Solomon Islands. Project interventions will review and strengthen laws and policies regarding land and natural resources in the Solomon Islands to ensure they are clear, inclusive and reflect customary governance systems in Solomon Islands. The Project will support communities adversely affected by land and natural resource management promoting the establishment for avenues to voice their views and opportunities for more sustainable use of traditional land.

The two outcomes are:

1. The Government is equipped with analyses, laws, policies and frameworks on land and natural resource management which are clearer, more inclusive and reflective of customary governance.
2. Communities adversely affected by land and natural resource mismanagement including VAWG participate more strongly in decisions on land natural resources.

The implementing partners of the project are UNDP and UN Women Solomon Islands office, in cooperation with the Ministry of Traditional Governance, Peace and Ecclesiastical Affairs, (MTGPEA), Ministry of Women, Youth, Children and Family Affairs (MWYCFA), the Prime Minister’s Office (PMO), Ministry of Lands, Housing and Survey (MLHS) and civil society groups.

Under the supervision of the IGNR Project Manager and in close guidance of the UNDP Country Manager, the incumbent is to work with the IGNR & UNDP and UN Women programme staff to formulate and implement a communications, reporting and advocacy strategy of to increase the standing and awareness the UN and the peacebuilding and governance programme with partners, the media and the public. The incumbent will promote a client-focused, quality and results- oriented approach in the project and will work in close collaboration with UNDP programme staff and UN Women in Solomon Islands and in the
Objectifs de développement durable

16. Peace, Justice and Strong Institutions

Description de l'action

- Develop and implement project specific and overall external UNDP Solomon Islands communications and advocacy strategy pertaining to peacebuilding and related activities (governance reform, governance over resources and SDG related to peace and development) and programme that encompasses mass media (radio, print), social media (Facebook, Twitter and UN website), video, and community outreach events and activities.

- Provide support to project staff in the development of programme specific communications, reporting and advocacy strategies as well as briefing materials, press releases and public events. Support UN Women with peacebuilding project, joint UN programs and related advocacy work.

- Create, manage and maintain Facebook and Twitter accounts and a website for UNDP Solomon Islands in consultation with programme staff with a focus on peacebuilding and governance, peace and development work.

- Provide support for the project and related UNDP programme staff in the design, production and dissemination of videos and publications.

- Act as a liaison between UNDP Country Office in Solomon Islands and the Communications team within the UNDP Pacific Multi-country Office and UN Women and RCO in Fiji.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :

- Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s'impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.
- Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d'accueil.
- Refléter le type et la nature des actions volontaires qu'ils entreprennent, y compris leur participation dans les réflexions substantielles.
- Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc.
- Contribuer au Programme d'accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d'affectation ;
- Promouvoir ou conseiller les groupes locaux dans l'utilisation des volontaires en ligne ou en-courager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

- Increased recognition of the IGNR and the UN (UNDP and UN Women) results, role and work.
- Strong, ongoing engagement with target stakeholders through community outreach events and activities as well as online through Facebook, Twitter and the website.
- A suite of up-to-date and relevant communications materials is available and accessible for UNDP programme staff and the public.
- Increase in the use of Solomon Islands-specific communications material by the UNDP Pacific Multi-
country Office in Fiji.
  
- UN Country Office makes timely responses to media queries.
- The key results have an impact on the reputation and standing of UNDP in the country. High quality information material and well-organized public events enhances UNDP position as a strong development partner.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

Qualifications / Exigences

Domaine de qualification
Bachelor degree or equivalent

Niveau de qualifications - autres commentaires
Communications, media relations, journalism, public relations, business development, international development, or other related humanities or social sciences degree

Expérience Requise
36 mois

Remarques sur l'Expérience

- Minimum of 3 years of relevant experience at the national or international level in providing communication packages to promote the activities of international development organization.
- Atleast 3 years of experience in working for the development sector.

Linguistiques
- English (Mandatory), Niveau - Fluent

Domaine d'expertise
- Other development programme/project experience Obligatoire
- Other communications related experience Obligatoire
- Arts, music, photography and film Obligatoire

Domaine d'expertise requis

- Proven experience of developing and implementing communication strategies and experience in public relations, communications and advocacy.
- Experience in social media engagement professionally, creating content for various communication products and design knowledge products.

Permis de Conduire exigé
Non
Conditions de service et autres informations

Conditions de service

Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).
The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

**Supervision, induction and duty of care of UN Volunteers**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications
and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Code d'application**

SLBR000025-6246

**Application procedure**

* Not yet registered in the UNV Talent Pool?

First register your profile at [https://vmam.unv.org/candidate/signup](https://vmam.unv.org/candidate/signup).

Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

First update your profile at [https://vmam.unv.org/candidate/profile](https://vmam.unv.org/candidate/profile).

Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline:** 25 February 2020

doa.apply_url  [https://vmam.unv.org/candidate/show-doa/U0xCUjAwMDAyNQ==](https://vmam.unv.org/candidate/show-doa/U0xCUjAwMDAyNQ==)

**Avertissement**

Le programme VNU est un programme qui promeut l'égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s'engage à assurer la diversité en termes de genre, de
nationalités et de cultures.