

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

SSDR001327--Human Rights Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	South Sudan
Host Institute	United Nations Mission in South Sudan
Volunteer Category	International Specialist
Number of Volunteer	5
Duration	until 30-06-2021
Expected Starting Date	Immediate
Duty Station	Aweil [SSD], Bor [SSD], Torit [SSD], Kuajok [SSD]
Assignment Place	Non-Family Duty station

Assignment Place Remark

Assignment is non-family.

Living Conditions

Living conditions vary between UNMISS duty stations. Each duty station where UNMISS has a field presence has basic residential camp facilities, which includes running water and electricity. Candidates should be aware that accommodation may be austere with the possibility of water shortages and power blackouts. On arrival in Juba accommodation will be on a share basis. Ablutions will also be shared. As the accommodation situation improves single unit accommodation, with an attached ablution, should become available in all locations. Hard wall accommodation is available in Juba.

All UNMISS duty stations apart from Entebbe, Uganda are considered non - family duty stations. The security level of UNMISS duty stations is classified by the UN Department of Safety and Security (UNDSS) who will brief on arrival. A number of locations in South Sudan are prone to conflict.

Primary health care services (preventive and curative) are provided in 11 United Nations Owned Equipment (UNOE) Level-I clinics, 21 Contingent Owned Equipment (COE) Level-I clinics, 4 COE Level-II medical facilities within the mission area and the establishment of

contractual agreements for Level-III and Level-III care outside the mission area. The 4 Level-II facilities available in Juba, Bor, Malakal and Wau, run by the Troop Contributing Countries (TCC), take referrals from the Level-I clinics and provide hospital-based care.

The climate is tropical with a rainy season in many areas, which should normally span from around April to October. Ability to live and work in difficult and harsh conditions is essential.

Assignment Details

Assignment Title Human Rights Officer

Organizational Context & Project Description

UNMISS was established in 2011 under the auspices of the UN Department of Peacekeeping Operations (DPKO); subsequently, UNMISS mandate has been renewed through resolutions 2057 (2012), 2109 (2013), 2155 (2014), 2187 (2014), 2223 (2015), 2241 (Dec. 2015), 2304 (2016), 2327 (2016), 2392 (Dec. 2017), 2406 (March 2018), [2459 \(March 2019\)](#).

Sustainable Development Goals 16. Peace, Justice and Strong Institutions

Task description

Under the direct supervision of the Field office Team Leader and the regional coordinator, and overall supervision of Director of the Human Rights Division or his/her designate, the UNV Human Rights Officer will be responsible for implementing the Division's work plans, including assisting in conducting monitoring, fact-finding missions, as well as reporting and advocacy activities in the area of assignment as mandated in United Nations Security Council Resolution [2459 \(March 2019\)](#). In particular, the incumbent will:

General activity: Please note that this job description is generic and therefore, activities listed below may not be carried out by all Human rights officer.

- Contribute to and/or draft communications, briefing notes, talking points, press releases, statements, bullet points, or other products;
- Draft various internal and external reports on the human rights situation in South Sudan covering specific timeframes (e.g., daily, weekly, monthly) or themes (e.g., freedom of expression) based on submissions from colleagues based in the field and HQ. The candidate may be asked to draft reports during evening hours (i.e., daily) or weekends (i.e., weekly);
- Provide guidance to relevant colleagues to ensure submissions from field teams are in line with OHCHR methodology on human rights reporting;
- Provide and prepares legal analysis and research, and outputs, such as work unit reports and assessments, policy documents and guidelines, briefings, etc
- Participates in legislative reviews and drafts commentaries and other relevant documents;
- Conduct capacity building activities in areas of administration of justice and transitional justice which include advising national counterparts, facilitating and organizing workshops, supporting national criminal justice system organization, training of national actors and/or monitoring of the court and legal system.
- Facilitate the implementation of the human rights mandate in the designated area of conflict-related violations;
- Gather information, analyse and report on the situation of human rights in relation to the armed conflict, including through close cooperation with field teams, other United Nations actors and the community;
- Support HRD's analysis by maintaining a proactive situational awareness of human rights and political developments for the purpose of gathering data on hotspots and early warning mapping and support in HRD's information analysis;
- Identify incidents requiring further monitoring and/or investigation, co-ordinate with field teams regarding follow-up, and analyse the potential impact of reported incidents on the human rights situation;
- Monitor and follow up on incidents of denial of access by armed groups to locations where human rights monitoring and investigation activities are planned to take place, and coordinate with field teams and the Legal Affairs to identify possible courses of action in response;
- Assist in developing the profiles of alleged perpetrators of human rights violations in close coordination with field teams;
- Conduct fact-finding missions and investigations into abuses/violations of human rights or humanitarian law
- Establish and maintain contacts with government representatives, non-governmental organizations (NGOs), civil society

organizations, UN agencies and other partners operating in the AOR;

- Ensure, coordinate and supervise the timely entry of accurate and verified human rights cases into an established database; conduct quality control and deliver statistics and trend reports as required;
- Undertake risk assessment in the framework of Human Rights Due Diligence Policy (HRDDP) and monitor implementation of mitigating measures;
- Ensure the integration of gender perspectives, with specific attention to issues related to women and girls, including conflict-related sexual violence, within all assigned human rights activities;
- Represent the UNMISS human rights office at working level meetings, as relevant;

Perform other related duties as required.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Contribution is made towards improving the human rights situation;
 - Situational awareness of the conflict related human rights violations and political developments maintained;
 - Field reports reviewed at regular basis and the necessary follow up is made with field teams to ensure that conflict related violations are properly monitored and investigated;
 - Immediate follow up is made on access denials incidents with the respective field teams and the Legal Affairs Unit;
 - The profiles of alleged perpetrators developed and where necessary the information is stored in the established database;
 - An overview of the human rights situation within the area of responsibility (AOR) is maintained;
 - Mission human rights leadership, through the immediate supervisor, is informed of human rights developments within the AOR;
 - Accurate daily, weekly, monthly and public analytical reports on the human rights situation are produced and submitted on time and the database is updated;
 - Good relationships are developed and effective advocacy conducted with the local authorities;
 - Contact with a variety of stakeholders is established, maintained and expanded;
 - Human rights awareness and training programmes relevant to the human rights issues in the AOR are conducted;
 - The capacities of local NGOs for the protection of human rights is increased;
 - Capacity is developed through coaching, mentoring and formal on-the-job training, when working with national staff or (non-) governmental counterparts, including Implementing Partners (IPs); and
 - A final statement of achievements towards volunteerism for peace development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Bachelor degree or equivalent

Education - Additional Comments

Degree level: Minimum First-level degree (Bachelor's degree or equivalent) in combination with two additional years of qualifying experience will be accepted in lieu of the advanced university degree.

Type of Degree: Law, political science, international relations, or social science, or related discipline, with a specialization in human

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rights preferred.

Required experience 36 months

Experience Remark

Three years of work experience related to the field of human rights.

Language

- English (Mandatory) , Level - Fluent

Area of Expertise

- Human rights Mandatory

Area of Expertise Requirement

Knowledge of international human rights instruments and tools for the promotion and protection of human rights is required. Willingness to work in hardship duty stations is required. Knowledge of international humanitarian law is desirable. Experience in human rights monitoring and reporting is desirable. Experience in research and drafting documents, such as reports, is desirable. Experience working in regional countries is desirable. Experience working in a developing, conflict or post-conflict setting is an advantage.

Need Driving Licence Yes

Conditions of Service and other information

Condition of Service [Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty



Disclaimer

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.

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