UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

SSDR001339--Contingent Owned Equipment (COE) Assistant


Informations générales

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<tr>
<th>Pays d'Affectation</th>
<th>South Sudan</th>
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</thead>
<tbody>
<tr>
<td>Agence/Institution hôte</td>
<td>United Nations Mission in South Sudan</td>
</tr>
<tr>
<td>Catégorie de volontaire</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Nombre de Volontaires</td>
<td>1</td>
</tr>
<tr>
<td>Durée</td>
<td>Jusqu’au 30-06-2020</td>
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<tr>
<td>Date présumée du début</td>
<td>Immédiate</td>
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<tr>
<td>Lieu d’Affectation</td>
<td>Juba [SSD]</td>
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<tr>
<td>Lieu d’Affectation sans Famille</td>
<td>Assignment is non-family</td>
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Conditions de vie

Living conditions vary between UNMISS duty stations. Each duty station where UNMISS has a field presence has basic residential camp facilities, which includes running water and electricity. Candidates should be aware that accommodation may be austere with the possibility of water shortages and power blackouts. On arrival in Juba accommodation will be on a share basis. Ablutions will also be shared. As the accommodation situation improves single unit accommodation, with an attached ablution, should become available in all locations. Hard wall accommodation is available in Juba.

All UNMISS duty stations apart from Entebbe, Uganda are considered non-family duty stations. The security level of UNMISS duty stations is classified by the UN Department of Safety and Security (UNDSS) who will brief on arrival. A number of locations in South Sudan are prone to conflict.

Primary health care services (preventive and curative) are provided in 11 United Nations Owned Equipment (UNOE) Level-I clinics, 39
Contingent Owned Equipment (COE) Level-I clinics, 5 COE Level-II medical facilities within the mission area and the establishment of contractual agreements for Level-III and Level-IV care outside the mission area. The 5 Level-II facilities available in Juba, Bentiu, Bor, Malakal and Wau, run by the Troop Contributing Countries (TCC), take referrals from the Level-I clinics and provide hospital-based care.

The climate is tropical with a rainy season in many areas, which should normally span from around April to October. Ability to live and work in difficult and harsh conditions is essential.

**Détails sur l'Affectation**

**Titre de l'Affectation**
Contingent Owned Equipment (COE) Assistant

**Contexte organisationnel & description du projet**

UNMISS was established in 2011 under the auspices of the UN Department of Peacekeeping Operations (DPKO); subsequently, UNMISS mandate has been renewed through resolutions 2057 (2012), 2109 (2013), 2155 (2014), 2187 (2014), 2223 (Dec. 2015), 2304 (2016) and 2327 (2016), 2392 (Dec. 2017), 2406 (Mar. 2018).

**Objectifs de développement durable**
16. Peace, Justice and Strong Institutions

**Description de l'action**

Under the direct supervision of Chief COE Unit or the assigned team leader, the UN Volunteer will undertake the following tasks:

- Planning, Organizing, Leading and Controlling of Arrival, Periodic, Operational Readiness and other inspections of formed units to verify that the TCC and the United Nations are in compliance with their agreed responsibilities as detailed in the respective MOUs;
- Raising COE Verification Reports, in line with relevant inspections, within the UCM Data Base and processing those for approval by the Chief COE Unit;
- Providing advice to the formed units on all COE/MOU related matters including recommendations as to how non-compliance with the MOU, by either party, may be rectified;
- Maintaining, within the UCM Data Base, the records of COE inventories held by all assigned formed units;
- Maintaining records of all United Nations Owned Equipment (UNOE) issued to the assigned formed units;
- Participating, as required, in pre-deployment visits to TCC to assist with preparing formed units for deployment to field missions;
- Performing other related duties as required.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :
- Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre. 
- Se familiariser et développer toute forme de volontariat traditionnel.
et/ou local au niveau du pays d’accueil. • Refléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur participation dans les réflexions substantielles. • Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/site web, bulletin et notes de presse, etc. • Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ; • Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou encourager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

- All planned COE Verification Inspections of the assigned formed units are completed and the corresponding Inspection Reports are compiled;
- Produces on a quarterly basis analyses and assessments on TCC Units’ holdings, surpluses and shortfalls and the associated impact on units’ performance. Provides appropriate advice to the Team Leader and the Chief COE Unit.
- Requested advices by the respective Units in the field on all matters related to COE/MOU management are provided in a timely and professional manner;
- COE database is kept up-to-date on Unit major and minor self-sustainment equipment;
- Effectively assists the Chief COE Unit and COE Staff Members in implementation of all COE activities;
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications / Exigences

Domaine de qualification Technical/Vocational diploma
Niveau de qualifications - autres commentaires
Logistics or related discipline.

Expérience Requise 60 mois
Remarques sur l’Expérience

Minimum five (5) years of experience in logistics, supply chain, material management/inventory control and logistics support related activities. Experience in COE is very much desirable. Military logistics experience is highly desirable.

Linguistiques
- English (Mandatory), Niveau - Fluent
Domaine d’expertise
- Logistics and supply management Obligatoire

Domaine d’expertise requis

Language: Excellent written and spoken English. Proficiency in other official UN languages, which are native for the deployed contingents is a plus.

Computer skills: Solid computer skills, including full proficiency in various MS Office applications (Excel, Word etc.), database and other IT applications and office technology equipment.

Other skills/experience and qualifications. Experience in international military/police peacekeeping operations including the current COE/MOU system and procedures related to the implementation and management in the field of MOU is highly desirable.

Permis de Conduire exigé Oui

Compétences et Valeurs
- Accountability
- Adaptability and Flexibility
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Working in Teams

Conditions de service et autres informations

Conditions de service Click here to view Conditions of Service

Conditions of Service for International Specialist:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.
A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Code d'application**
SSDR001339-6158

**Application procedure**

* Not yet registered in the UNV Talent Pool?

Please first register your profile at https://vmam.unv.org/candidate/signup. Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at https://vmam.unv.org/candidate/profile. Then go to ‘My Page’ at https://vmam.unv.org/candidate/mypage and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline:** 23-03-2020

doa.apply_url
https://vmam.unv.org//candidate/show-doa/U1NEUjAwMTMzOQ==

**Avertissement**
Le programme VNU est un programme qui promeut l'égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s’engage à assurer la diversité en termes de genre, de
nationalités et de cultures.