**UN VOLUNTEER DESCRIPTION OF ASSIGNMENT**

SSDR001342--Video/Audio Conference Technician


**Informations générales**

<table>
<thead>
<tr>
<th>Pays d’Affectation</th>
<th>South Sudan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agence/Institution hôte</td>
<td>United Nations Mission in South Sudan</td>
</tr>
<tr>
<td>Catégorie de volontaire</td>
<td>International Specialist</td>
</tr>
<tr>
<td>Nombre de Volontaires</td>
<td>2</td>
</tr>
<tr>
<td>Durée</td>
<td>jusqu’au 30-06-2020</td>
</tr>
<tr>
<td>Date présumée du début</td>
<td>Immédiate</td>
</tr>
<tr>
<td>d’affectation</td>
<td>Lieu d’Affectation</td>
</tr>
<tr>
<td>Juba [SSD]</td>
<td>Remarque sur le lieu d’affectation</td>
</tr>
<tr>
<td>Lieu d’Affectation sans Famille</td>
<td>Assignment is non-family</td>
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**Conditions de vie**

Living conditions vary between UNMISS duty stations. Each duty station where UNMISS has a field presence has basic residential camp facilities, which includes running water and electricity. Candidates should be aware that accommodation may be austere with the possibility of water shortages and power blackouts. On arrival in Juba accommodation will be on a share basis. Ablutions will also be shared. As the accommodation situation improves single unit accommodation, with an attached ablution, should become available in all locations. Hard wall accommodation is available in Juba.
All UNMISS duty stations apart from Entebbe, Uganda are considered non-family duty stations. The security level of UNMISS duty stations is classified by the UN Department of Safety and Security (UNDSS) who will brief on arrival. A number of locations in South Sudan are prone to conflict.

Primary health care services (preventive and curative) are provided in 11 United Nations Owned Equipment (UNOE) Level-I clinics, 21 Contingent Owned Equipment (COE) Level-I clinics, 4 COE Level-II medical facilities within the mission area and the establishment of contractual agreements for Level-III and Level-IV care outside the mission area. The 4 Level-II facilities available in Juba, Bor, Malakal and Wau, run by the Troop Contributing Countries (TCC), take referrals from the Level-I clinics and provide hospital-based care.

The climate is tropical with a rainy season in many areas, which should normally span from around April to October. Ability to live and work in difficult and harsh conditions is essential.

Détails sur l'Affectation

<table>
<thead>
<tr>
<th>Titre de l'Affectation</th>
<th>Video/Audio Conference Technician</th>
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<tbody>
<tr>
<td>Contexte organisationnel &amp; description du projet</td>
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UNMISS was established in 2011 under the auspices of the UN Department of Peacekeeping Operations (DPKO); subsequently, UNMISS mandate has been renewed through resolutions 2057 (2012), 2109 (2013), 2155 (2014), 2187 (2014), 2223 (2015), 2241 (Dec. 2015) and 2304 (2016).

<table>
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<tr>
<th>Objectifs de développement durable</th>
<th>16. Peace, Justice and Strong Institutions</th>
</tr>
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<tbody>
<tr>
<td>Description de l'action</td>
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Under the direct supervision of the responsible Video Conference Unit Supervisor, the UN volunteer will undertake the following tasks:

- Testing equipment and setting-up the necessary Wide Area Network (WAN) links before conferences. Operating the relevant room equipment during the conferences. The incumbent must over-see the entire conference to ensure that all equipment is functioning properly;
- Ensuring that the equipment necessary for each video and audio conference is tested and working properly. This will require working knowledge and experience on:
  - Tandberg, Cisco, Polycom, and Accord videoconferencing endpoints, gateways, and multipoint control unit products;
  - Various short-haul and long haul, high-speed data carrier equipment (eg. High Speed Line Driver (copper/fiber) equipment);
  - Cisco Switches and Routers;
  - LAN/ WAN protocols and technologies; and
  - Have an overall understanding of satellite communication technologies.
- Assist with the Maintenance & Operation of Audio Conference Equipment, Polycom Soundstation, Interpretation System, BGAN INMARSAT Satellite Terminal, Thuraya Satellite Phone and Mobile Phones;
- Assist with setting up of Public Addressing system (PA) equipment, for different kinds of events and meetings;
- Assist with the distribution and return of CITS equipment with Inventory Management functions, such as receipt, inspection, issue, return-to-stock, write-off, shipments and stock checks;
- Assist with the maintenance and operation of the WAN in terms of monitoring, tracking, and logging events to provide input for the network engineers;
- Perform other duties as required.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :
• Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.
• Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil.
• Réfléter le type et la nature des actions volontaires qu’ils entreprennent, y compris leur participation dans les réflexions substantielles.
• Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc.
• Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ;
• Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou en-courager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus
- Contribute to the effectiveness and efficiency of the Section/Unit; empowering and mentoring other staff within the unit;
- Provide the necessary administrative support to the Unit to meet established standard mission SOP’s on preparing for and delivering support for Video and audio conferences.
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment;
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

Qualifications / Exigences

<table>
<thead>
<tr>
<th>Domaine de qualification</th>
<th>Niveau de qualifications - autres commentaires</th>
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<tbody>
<tr>
<td>Technical/Vocational diploma</td>
<td>We are inspiration in action</td>
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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

23 Feb 2020   Page 3 of 7
Electronic/Telecommunications Engineering.

Expérience Requise
36 mois

Remarques sur l'Expérience
- 3-4 years experience operating Audio & Video Conferencing equipment.
- Female candidates are strongly encouraged to apply in the position

Linguistiques
- English (Mandatory), Niveau - Fluent

Domaine d'expertise
- Other information and telecommunications technology experience Obligatoire
- Domaine d'expertise requis

Computer skills: Good technical knowledge of Audio & Video Conferencing and associated equipment. Basic knowledge of satellite communications and Cisco router configurations.

Permis de Conduire exigé
Oui

Compétences et Valeurs
- Accountability
- Adaptability and Flexibility
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Working in Teams

Conditions de service et autres informations

Conditions de service
Click here to view Conditions of Service
The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US$ 1,631. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity
support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Code d'application**        SSDR001342-6210

**Application procedure**

QUALIFIED FEMALE CANDIDATES ARE ENCOURAGED TO APPLY FOR THIS ASSIGNMENT

* Not yet registered in the UNV Talent Pool?

Please first register your profile at [https://vmam.unv.org/candidate/signup](https://vmam.unv.org/candidate/signup). Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink. Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at [https://vmam.unv.org/candidate/profile](https://vmam.unv.org/candidate/profile). Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.
Application deadline: 01-03-2020

doa.apply_url

https://vmam.unv.org//candidate/show-doa/U1NEUIAwMTM0Mg==

Avertissement

Le programme VNU est un programme qui promeut l'égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s'engage à assurer la diversité en termes de genre, de nationalités et de cultures.