UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

SSDR001371--Training Officer/Counselor

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

<table>
<thead>
<tr>
<th>Country of Assignment</th>
<th>South Sudan</th>
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<tbody>
<tr>
<td>Host Institute</td>
<td>United Nations Mission in South Sudan</td>
</tr>
<tr>
<td>Volunteer Category</td>
<td>National Specialist</td>
</tr>
<tr>
<td>Number of Volunteer</td>
<td>1</td>
</tr>
<tr>
<td>Duration</td>
<td>until 30-06-2021</td>
</tr>
<tr>
<td>Expected Starting Date</td>
<td>Immediate</td>
</tr>
<tr>
<td>Duty Station</td>
<td>Yambio [SSD]</td>
</tr>
<tr>
<td>Assignment Place</td>
<td>Non-Family Duty station</td>
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Assignment is non-family.

Living Conditions

Accommodation is arranged on a personal basis. The Security level of UNMISS duty station is classified by the UN Department of Safety and Security (UNDSS) who will brief on arrival. Some degree of medical service is provided in all UNMISS duty stations.

Assignment Details

<table>
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<th>Assignment Title</th>
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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).
Organizational Context & Project Description

UNMISS was established in 2011 under the auspices of the UN Department of Peacekeeping Operations (DPKO)

Sustainable Development Goals

16. Peace, Justice and Strong Institutions

Task description

Under the direct supervision of Chief HIV/AIDS & Policy Advisor, the UN Volunteer will be responsible for HIV and AIDS Programming in the assigned area of responsibility and will undertake the following tasks:

- Training of Peer Educators (TOPE) in HIV&AIDS peer leadership, Change Agents and Counsellors including reproduction of respective course training packages;
- Conduct HIV&AIDS inductions for newly recruited/deployed members and Contingents including administration and marking of pre & post induction assessment questionnaire(s);
- Create HIV&AIDS weekly standing awareness programmes targeting National and International Staff Members including implementation of UN SG Bulletin ST/SGB/2007/December;
- Offering VCCT services including safer Sex advocacy;
- Assisting with the promotion of Voluntary Confidential Counseling and Testing (VCCT) across the Mission area;
- Providing mobile HIV&AIDS awareness and roving VCCT services at State levels as per demands;
- Administration of HIV Post Exposure Prophylaxis inclusive of HIV&AIDS Counselling;
- Assessing, monitoring and evaluating training and assisting in redesigning training;
- Assist in conducting Baseline Surveys and KAPB Studies;
- Compilation and circulation as required of HIV/AIDS Unit Quarterly Newsletter;
- Maintaining database for HIV&AIDS course graduates and participants in HIV&AIDS awareness sessions/activities;
- Marking pre and post training questionnaires including course report writing;
- Setting up and ensuring functionality of HIV/AIDS State Steering Committees in Yambio;
- Promoting sustained positive behaviour change in HIV prevention strategies and assisting in mainstreaming HIV in other Mission Mandates like Gender, UNPOL, RRP, Medical, HR, CDT, IMTC, Counselling Section, Child Protection, etc. and SSR, DDR as need may arise;
- Support other States in HIV&AIDS capacity building like in TOPE and HIV/AIDS Counsellor courses;
- Sustained condom dispensing/accessibility to UNMISS Members;
- Presenting Live HIV&AIDS tailored messages through Radio Miraya during weekly Straight Talk Programme;
- Compiling and submitting weekly, quarterly, monthly and annual reports accordingly;
- Undertaking liaison duties and partnership for roll-out HIV&AIDS activities;
- Performing related ad hoc duties as may be tasked/assigned by the Chief HIV/AIDS Policy Advisor or his designate from time to time.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on
traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV’s Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Enhanced HIV&AIDS capacity building across the Mission area including liaison with other partners (UNCT, JUNTA, Line Government Ministries - like Ministry of Health Ministry of Defence, Ministry of Interior, Gender, etc, South Sudan HIV/AIDS Commission, NGOs, etc);
- HIV&AIDS mainstreamed in all Mission Mandates yielding to sustained positive behaviour change among members;
- HIV&AIDS roaming services enhanced covering States without HIV staff on ground;
- Annual commemoration of World AIDS Day and targets;
- VCCT services promoted and offered including safer sex advocacy
- Trained and sensitized target groups, both within and outside the mission area including IDPs in UMISS PoC sites reaching 95% among UNMISS Members
- Developed training and sensitization tools
- Mission HIV&AIDS interventions (programme impact), assessed, monitored and evaluated with database maintenance

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

<table>
<thead>
<tr>
<th>Required Degree Level</th>
<th>Bachelor degree or equivalent</th>
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<tbody>
<tr>
<td>Education - Additional Comments</td>
<td>Public Health, Clinical Science or its equivalent.</td>
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<tr>
<td>Required experience</td>
<td>36 months</td>
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<tr>
<td>Experience Remark</td>
<td>5 years for holders of a Bachelor’s degree and or at least 3 years for Master’s degree</td>
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| Language | We are inspiration in action
• English (Mandatory), Level - Fluent

Area of Expertise
• Other health related experience Mandatory

Area of Expertise Requirement

Computer skills: (e.g. Solid computer skills, including full proficiency in various MS Office applications (Excel, Word etc.)

Need Driving Licence Yes

Competencies & Values
• Accountability
• Adaptability and Flexibility
• Commitment and Motivation
• Commitment to Continuous Learning
• Communication
• Integrity
• Planning and Organizing
• Professionalism
• Respect for Diversity
• Working in Teams

Conditions of Service and other information

Condition of Service

Click here to view Conditions of Service

Conditions of Service:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.
Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

**Supervision, induction and duty of care of UN Volunteers**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration and official processes;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

**Application Code**

SSDR001371-6637

**Application procedure**

* Not yet registered in the UNV Talent Pool?
Please first register your profile at [https://vmam.unv.org/candidate/signup](https://vmam.unv.org/candidate/signup). Important: After creating your account, complete all sections of your profile and submit it. Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink.

Lastly, select the special call to which you would like to apply.

* Already registered in the UNV Talent Pool?

Please first update your profile at [https://vmam.unv.org/candidate/profile](https://vmam.unv.org/candidate/profile). Then go to ‘My Page’ at [https://vmam.unv.org/candidate/mypage](https://vmam.unv.org/candidate/mypage) and click on the ‘Special Calls’ hyperlink to select the special call to which you would like to apply.

**Application deadline: 31 March 2020**

**Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.