
Informations générales

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<th>Pays d’Affectation</th>
<th>Tajikistan</th>
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<td>Agence/Institution hôte</td>
<td>United Nations Population Fund</td>
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<td>Catégorie de volontaire</td>
<td>International Youth</td>
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<tr>
<td>Nombre de Volontaires</td>
<td>1</td>
</tr>
<tr>
<td>Durée</td>
<td>12 mois</td>
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<td>Date présumée du début</td>
<td>01-06-2020</td>
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<td>Remarque sur le lieu d’affectation</td>
<td>Lieu d’Affectation</td>
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<td>Lieu d’Affectation avec Famille</td>
<td>Dushanbe [TJK]</td>
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Conditions de vie

Tajikistan is small, land-locked, and 93 percent mountainous, making it one of the least accessible countries in the world. Population of Tajikistan is 9 million (from them 49% are women, 40,6% - children under 18, and 66% young adults under 30), it makes the population of the country one of the youngest in Central Asia. Nearly three quarters (73.4 per cent) of the population live in rural areas. Tajikistan had been included into the list of the countries with a rapid poverty reduction level for the last 15 years. The rate of poverty was decreased from 83% in 1999 to 29,7% in 2017. The health system remains largely state owned and administered, although there is a growing private sector and their services are generally limited to consultations, diagnostic services and ambulatory treatment.
Détails sur l'Affectation

Titre de l'Affectation
Resource Mobilization and Monitoring Assistant

Contexte organisationnel & description du projet
UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person’s potential is fulfilled. UNFPA’s new strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Objectifs de développement durable
3. Good Health and Well-being

Description de l'action
Under the direct supervision of Assistant Representative, the UN Youth Volunteer will undertake the following tasks:

- Support the external and internal analysis for assessing opportunities of resource mobilization from institutional as well as private sector donors.
- Assist in scanning of opportunities in the region based on donor-specific intelligence and the competitive landscape; identification where UNFPA's competency, interests and strengths overlap with the donor’s/client’s needs.
- Assist in development and implementation of a donor intelligence strategy, RM strategy, Client Relationship Management strategy under the supervision of direct supervisor.
- Support the negotiation, drafting and revision of agreements with donors. Monitoring of overall implementation of agreements.
- Assist in development and implementation of a donor intelligence strategy (partners, needs and priorities, perception of UNFPA by its current and potential future partners, and projection of UNFPA’s added value and potential role).
- Assist in development of specific donor fund-raising strategies and approaches.
- Support the process of donor reporting for all projects in coordination with program teams.
- Assist in identification and synthesis of best practices and lessons learned directly linked to resource mobilization and partnership-building activities.
- Contribute to knowledge networks and communities of practice.
- Support the drafting and development of tailor made materials, publications, brochures to support promotional activities.

En plus de ce qui précède, les Volontaires des Nations Unies sont censés :

- Renforcer leurs connaissances et compréhension du concept du volontariat en lisant la documentation mise à disposition par le programme VNU, les publications externes et prendre activement part aux activités du programme VNU, par exemple s’impliquer dans les activités commémoratives de la Journée internationale des Volontaires (JIV), le 5 décembre.
- Se familiariser et développer toute forme de volontariat traditionnel et/ou local au niveau du pays d’accueil.
- Refléter le type et la nature des actions volontaires qu'ils entreprennent, y compris leur participation dans les réflexions substantielles.
- Contribuer à la rédaction des articles sur les expériences de terrain à soumettre pour la publication du programme VNU/ site web, bulletin et notes de presse, etc.
- Contribuer au Programme d’accueil des Volontaires des Nations Unies nouvellement arrivés dans le pays d’affectation ;
- Promouvoir ou conseiller les groupes locaux dans l’utilisation des volontaires en ligne ou en-courager les individus et les organisations à utiliser les services de volontaires en ligne quand cela est techniquement possible.

Résultats / résultats attendus

Supporting the Resource Mobilisation focal point in formulation of forward-looking strategies and policies for the MCO and partnerships building, identification of opportunities for building partnerships and their implementation

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing
Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications / Exigences

**Domaine de qualification**  
Bachelor degree or equivalent

**Niveau de qualifications - autres commentaires**
Gender Studies, International Development, Public Administration, Economics, Political Sciences, Social Sciences or related field.

**Expérience Requise**  
0 mois

**Remarques sur l’Expérience**
- Demonstrated interest and/or experience (up to 2 years) in research, policy-level analysis, design, monitoring and evaluation of development projects, resource mobilization, external relations and grants;
- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;
- Experience in the usage of computers and office software packages, experience in handling of web-based management systems and advanced programs for data analysis.

**Linguistiques**
- English (Mandatory), Niveau - Fluent
- AND - Russian (Optional), Niveau - Fluent

**Domaine d’expertise**
- Other development programme/project experience Obligatoire

**Domaine d’expertise requis**

**Learning Expectations**
Learning and development are a central part of the UN Youth Volunteer’s assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer’s skills and competences, improve the quality of the assignment and keep the volunteer’s motivation high.

Learning elements for the UN Youth Volunteer include the development of:
- Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.
- Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.
- Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, the host agency will support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer’s assignment. The host agency will provide, at its expense, UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to its personnel.

**Permis de Conduire exigé**  
Non

**Compétences et Valeurs**
- Accountability
- Adaptability and Flexibility
- Building Trust
- Client Orientation

We are inspiration in action

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).
Conditions de service et autres informations

Conditions de service
Click here to view Conditions of Service

Conditions of Service:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) per month and is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of (choose from the drop down menu the appropriate rate here): US$1,305. The VLA base rate is a global rate, while the PAM is country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website http://icsc.un.org.

For UN Volunteer entitlements, kindly refer to the link https://vmam.unv.org/calculator/entitlements

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and also in the event of a permanent reassignment to another duty station.

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19 Feb 2020
UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for the final repatriation travel (if applicable). A resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;

- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;

- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;

- Access to shared host entity corporate knowledge, training and learning;

- Inclusion of the volunteer in emergency procedures such as evacuations;

- Leave management;

- DSA for official travel, when applicable;

- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.
Prerequisites

This assignment is funded by the Government of the Russian Federation, therefore only Russian nationals are eligible to apply.

This is a UN Youth Volunteer assignment and eligible candidates must be below 29 years of age throughout the assignment.

Selection process

Only shortlisted candidates will be contacted. The selection will be done by the UN Host Entity at the level of the country of assignment. Interviews will be conducted by the UN Host Entity in April. Usually these interviews are competency-based and held via skype or telephone.

Selected candidates will be invited to an assignment preparation training, 18-21 May.

How to apply

Please apply via the link below. You can then either log in if you already have an account or register via ‘Candidate Signup’.

You may apply to a maximum of three assignments per advertisement and indicate your order of preference in the ‘Additional Remarks’ section of your profile.

Application deadline: 4 March 2020

doa.apply_url https://vmam.unv.org//candidate/show-doa/VEpLUjAwMDAzMQ==

Avertissement

Le programme VNU est un programme qui promeut l’égalité des chances et encourage les candidatures de professionnels qualifiés. Le Programme VNU s’engage à assurer la diversité en termes de genre, de nationalités et de cultures.