

# UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

UGAR000699--Program Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

## General Information

|                                |  |
|--------------------------------|--|
| <b>Country of Assignment</b>   | Uganda                                     |
| <b>Host Institute</b>          | Joint United nations Programme on HIV/AIDS |
| <b>Volunteer Category</b>      | National Specialist                        |
| <b>Number of Volunteer</b>     | 1  |
| <b>Duration</b>                | 12 months                                  |
| <b>Expected Starting Date</b>  | Immediate                                  |
| <b>Duty Station</b>            | Kampala [UGA]                              |
| <b>Assignment Place</b>        | Family Duty Station                        |
| <b>Assignment Place Remark</b> |  |

### Living Conditions

The UNV duty station will be Kampala with some period field visits to regions of Uganda. As this is a national UN Volunteer assignment, the UN Volunteer will be responsible for arranging his/her own housing and other living essentials. National UN Volunteers are part of the malicious insurance plan

## Assignment Details

|                         |                 |
|-------------------------|-----------------|
| <b>Assignment Title</b> | Program Officer |
|-------------------------|-----------------|

### Organizational Context & Project Description

The Joint United Nations Programme on HIV/AIDS (UNAIDS) is leading the global effort to end AIDS as a public health threat by 2030 as part of

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

the Sustainable Development Goals. According to the 2019 global HIV status, 38 million people live with HIV and 25.4 million of them are on treatment. In the same year, Uganda has 1.5 million people living with HIV and approximately 1.2 are on treatment bringing Uganda closer to the epidemic control by the end of 2020, as per UNAIDS 90-90-90 treatment target.

*Unfortunately the progress gained thus far, putting millions on treatment around the world, progress made in preventing HIV transmission from mother to child, prevention of new HIV infection among targeted population, has met a challenge like no other in the form the COVID-19 pandemic. Since the beginning of the year 2020, COVID has affected and continues to affect the lives and livelihoods of people everywhere in the world, but the impact is especially severe among people who are socioeconomically disadvantaged and marginalized, and among people with underlying medical conditions, including the aging populations. As the coronavirus spreads in sub-Saharan Africa particularly where the HIV prevalence is high, there is evidence that people living with HIV and people with active tuberculosis are both at higher risk of COVID-related morbidity and mortality. In addition, there is a great concern that due to restricted movement, there will be a shortage of ARV drugs' production and reduced frequency of distribution and higher cost to pay for ARV drugs.*

*Uganda has managed the COVID pandemic in a very commendable way. As of Oct 25, 2020, the MOH has communicated that Uganda has only 114 new cases, 101 death, cumulative confirmed cases of COVID as 11,557. In Uganda, the lockdown started on March 30<sup>th</sup> and lasted for approximately 2 months and followed by a lift with the lockdown but still with restricted movement, some openings and curfew. This move has strained and continues to strain the many fronts of the social and economic aspect of people in Uganda. The pandemic and the public health response that followed in Uganda has particularly hit the already marginalized people who are living in poverty, who are in the informal sector, particularly women and the key and priority population harder.*

UNAIDS is a problem-solver and now more than ever is leveraging on its vast experience and success to once again confront the HIV and now the COVID-19 public health challenge in an integrated manner that respects the rights of human beings particularly those who are marginalized. Though Uganda has seen tremendous success in putting 1.2 million People Living with HIV on ART, it is struggling to reduce new HIV infections in a significant way, particularly among targeted groups such as adolescent girls, young women and key and priority populations.

*The community service organisations in Uganda are well respected and known for delivering results in the fight against HIV/AIDS. This puts UNAIDS at a unique position to build on an existing platform for the purpose of addressing the UN system's gaps in Covid-19 response initiatives at the community level.*

## Sustainable Development Goals

### 3. Good Health and Well-being

#### Task description

Under the supervision of the UNAIDS Country Director (UCD), and direct guidance of the Community Networking Adviser, the incumbent will support the UCO in following tasks:

- Supporting UNAIDS in bringing the leadership of other UN agencies and communities of people living with HIV, young people, women and key populations to the decision making table on addressing and integrating COVID-19 strategies, funding, evidence based implementations, and monitoring. .
- Specifically participate at National, and UN COVID-19 technical meetings with a specific focus on MoH and UAC, with regards to their implementation of what is actually planned in communities.
- Regularly contribute to populating of the UNAIDS COVID-19 portal
- Identify and support strategic alliances with National and civil society organisations to support tracking and monitoring government accountability in implementing costed HIV plans at district and community level.
- Support and strengthen alliances between HIV and COVID-19 in relation with civil society organisations, Private Sector companies and other social justice movements at sub-national and district level, including those relating to human rights, women's rights, access to justice, among others.
- Knowledge management and sharing of vital information using the same CSO platforms for HIV, and COVID-19 within the community to create trust, buying and ownership by the residents of the community. Specifically liaise with the UNAIDS Strategic information Adviser for dissemination of HIV service disruption reports to key partners
- In support of "The peoples' vaccine", establish and conduct regular dialogue about vaccines and its importance between the community and the UN-family, to establish early on the trust within the community and to ensure that those who need it most are vaccinated first and foremost.
- All other related duties as assigned.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

#### Results/Expected Outputs

- a) A COVID response by the UN that is community informed and guided.
- b) Review and consolidate information for updating UNAIDS portal on COVID
- c) A well-informed community about the integration of HIV/TB and COVID-19 response that addresses the need for those

affected by the COVID-19 pandemic and HIV

d) A community that is trusting the process and the outcome of the UN COVID-19 response, in prevention and vaccine provision

e) A community that is capable of planning and implementing community-based interventions beyond the COVID-19 pandemic

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

## Qualifications/Requirements

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**Required Degree Level** Master degree or equivalent

### Education - Additional Comments

Masters degree in social science, public health, policy, or international development

*Desirable: Specialization in field of public Health complemented by degree or studies in social science.*

**Required experience** 36 months

### Experience Remark

At least 3 years of professional experience at national and/or global/regional level, complemented by experience in at least one of the areas of communities led responses, public health and gender equality based programs, policy analysis, international affairs, political and strategic planning. Broad experience in working with and mobilizing a range of external partners.

*Desirable: Experience in working with the UN system or other multilateral organizations. Experience working with key population networks.*

### Language

- English (Mandatory) , Level - Fluent

### Area of Expertise

- Public health Mandatory
- Other health related experience Optional

### Area of Expertise Requirement

**Need Driving Licence** No

### Competencies & Values

- Accountability
- Adaptability and Flexibility
- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning

- Communication
- Ethics and Values
- Integrity
- Planning and Organizing
- Professionalism
- Respect for Diversity
- Self-Management
- Technological Awareness
- Vision

# Conditions of Service and other information

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## Condition of Service

[Click here to view Conditions of Service](#)

### Conditions of Service:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people, even within countries. Such restrictions may affect the ability national UN Volunteers to begin their assignments at their assigned duty station or limit the ability to enter UN premises. Thus, UNV cannot guarantee assignments will proceed as normal.

Candidates for national UN Volunteer assignments requiring travel to the duty station may be exceptionally granted during this period alternative working arrangements to work from their place of recruitment until restrictions are lifted. Candidates for national UN Volunteer assignments may also need to begin their assignments remotely in cases where access to UN premises is restricted. These are decisions at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss travel requirements, any restrictions, and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

Travel to duty station (if applicable) and a Settling-In-Grant will be provided in the event the duty station is not within commuting distance from the place of recruitment. The applicable Volunteer Living Allowance is provided monthly to cover housing, utilities and normal cost of living expenses. Life, health and permanent disability insurance are included (health insurance for up to 3 dependents), as well as final repatriation (if applicable) and resettlement allowance for satisfactory service.

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Furthermore, in non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, a Well-Being Differential (WBD) on a monthly basis will be provided.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

### **Supervision, induction and duty of care of UN Volunteers (Roles and Responsibilities of Host Entities)**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration and official processes;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Any necessary security measures, ensuring that UN Volunteers are covered by the United Nations Security Management System (UNSMS) in line with the UNDSS Security Policy Manual;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.
  
- Investigate misconduct: sharing reports with the UNV;
  
- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities' services during pandemics).

#### **Application Code**

UGAR000699-8265

#### **Application procedure**

##### **\* Not yet registered in the UNV Talent Pool?**

Please first register your profile at <https://vmam.unv.org/candidate/signup>.

Important: After creating your account, complete all sections of your profile and submit it. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink. Lastly, select the special call to which you would like to apply.

##### **\* Already registered in the UNV Talent Pool?**

Please first update your profile at <https://vmam.unv.org/candidate/profile>. Then go to 'My Page' at <https://vmam.unv.org/candidate/mypage> and click on the 'Special Calls' hyperlink to select the special call for to which you would like to apply.

Application deadline: **02-12-2020?**

**doa.apply\_url**

<https://vmam.unv.org/candidate/show-doa/VUdBUjAwMDY5OQ==>

**Disclaimer**

*United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.*